

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FONDÉE EN 1881



MAIA
FIG ACRO WORLD CUP

MAIA, PORTUGAL – February 28th – March 5th 2018

www.acroteam.org/maiaworldcup



TABLE OF CONTENTS

1. GENERAL INFORMATION
2. COMPETITION VENUE
3. ORGANIZING COMMITTEE
4. RESPONSIBLE PERSONS
5. GENERAL PROGRAMME
6. TRANSPORTATION
7. ACCREDITATION
8. TARIFF SHEETS
9. INSURANCE
10. OFFICIAL LANGUAGE
11. VISAS
12. HOTELS
13. MEALS
14. ORIENTATION MEETING
15. TRAINING BY SCHEDULE AND MEASUREMENTS
16. EQUIPMENT
17. GYMNASTS PATH
18. JUDGES MEETING
19. THE DRAW FOR JUDGES
20. NO SMOKING POLICY
21. MEDICAL SERVICES & ROOM
22. MARCH IN
23. VIDEO RECORDING
24. AWARD CEREMONIES
25. FINAL BANQUET
26. DELEGATIONS SEATS
27. MUSIC
28. NATIONAL FLAG AND ANTHEM
29. SOCIAL ACTIVITIES
30. MAIA INTERNATIONAL ACRO CUP 2015 CONNECTION

1. GENERAL INFORMATION

This competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these World Cup Rules for Acrobatics Gymnastics:

- Statutes
- Technical Regulations
- Code of Points
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- FIG Media Rules
- FIG Apparatus Norms
- FIG Advertising and Publicity Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee –

FIG Acrobatics Gymnastics Technical Delegate: Frank Boehm - FIG Acro TC Member

2. COMPETITION VENUE

COMPLEXO MUNICIPAL DE GINÁSTICA DA MAIA
Rua Altino Coelho
4470 – 233 Vermoim - MAIA
PORTUGAL

Info: www.acroteam.org or www.acroteam.org/maiaworldcup

Email: acm@acroteam.org / lourencofranca@sapo.pt



3. ORGANIZATION

International Federation

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

12 Avenue de la Gare 1003 Lausanne
SWITZERLAND

Phone : +41 (0) 21 321 55 10

Fax : +41 (0) 21 321 55 19

E-Mail: rvinagre@fig-gymnastics.com

URL: www.fig-gymnastics.com

Technical Delegate: Mr. Frank Boehm

Local Organising Committee

FEDERAÇÃO DE GINÁSTICA DE PORTUGAL

Estrada da Luz, 30
1600 – 159 Lisboa

PORTUGAL

Phone : +351 21 814 11 45

Fax : +351 21 814 29 50

E-Mail: gympor@gympor.com

URL: www.gympor.com

ACRO CLUBE DA MAIA

Rua de Almorode, 185 C
4470-231 Vermoim - Maia
PORTUGAL

Phone / Fax: +351 22 9410731

E-Mail : acm@acroteam.org and lourencofranca@sapo.pt

URL: www.acroteam.org

4. RESPONSIBLE PERSONS

Mr. João Paulo Rocha	OC President
<i>(Portuguese Gymnastics Federation President)</i>	
Mr. Manuel Barros	OC Vice-President
<i>(Acro Clube da Maia President & LOC Head Responsible)</i>	
Mr. Tiago Maia	Competition Director
Mrs. Elena Rosca	Head of Media & Communication
Mrs. Carla Silva	Office / Accreditations
Mr. Vitor Marques	Accommodation and Transportation
Mr. Adelino Maia	Meals
Mr. Manuel Silva	Access Control Manager
Mrs. Úrsula Martins	Medical
Mr. Sergio Mateus	Results Software
Mr. António Costa	IT Manager
Mr. João Ferreira	Floor Manager (Competition and Warm-Up)

Ms. Carla Valério

Opening and Award Ceremonie

5. GENERAL PROGRAMME

Wednesday, 28 th February	All day 17:00 – 21:30	Delegations arrival Free Training (Warm Up floor – no music)
Thursday, 1 st March	10:00 – 13:00 11:30 – 12:30 15:00 14:00 – 19:45	Sightseeing Tour – Tourist Visit (book in until February 28 th through the OC) Orientation meeting and Reception at City Hall Judges meeting Training Per Schedule (FOP @ 15:30)
Friday, 2 nd March	15:30 17:00	Start Warm-up Qualif. 1 st exercise WP / Mx2 / MG – Dynamic // MP / WG - Balance
Saturday, 3 rd March	16:00 17:30	Start Warm-up Qualif. 2 nd exercise WP / Mx2 / MG – Balance // MP / WG - Dynamic
Sunday, 4 th March	13:00 14:30 15:45 21:00	Start Warm-up FINALS Award Ceremony Dinner & Farewell Party
Monday, 5 th March		Departure of all delegations

6. TRANSPORTATION

Transfers by bus to and from the **Porto Airport** or **Campanhã (Porto) Train Station** to the official hotels, as well as from the official hotel to the training and competition hall will be provided to the delegations that booked their accommodation through the Organizing Committee. The transport schedule will be given upon arrival.

Nevertheless, shuttle buses will leave the Competition Venue and the Hotels according to the schedule they will follow strictly. **Please be on time!!!**

7. ACCREDITATION

COMPLEXO MUNICIPAL DE GINÁSTICA DA MAIA - OC OFFICE

Wednesday, 28th February from 10:00 – 20:00
(Delegation arriving later than 20:00 must contact the LOC)

The accreditation system identifies individuals participating in the competition and ensures controlled access to each area. All participants and officials are required to wear accreditation cards at all times.

At accreditation, the Head of Delegation must check the correct names of their complete delegation, verify accommodation requirements, make the necessary payments

(including insurance, if necessary) and hand in the tariff sheets and music cd's (if needed). They also have to present the passports / ID of all competitors and judges for the control of nationality and age. The definitive competition schedule will be given to the Head of Delegation.

The accreditation is personal, non-transferable and compulsory to control access to training and competition hall, functions, official transport, lunches and dinners.

Without your accreditation card, you cannot pass the security control and you cannot participate in lunches, dinners, etc. So if you have loose your accreditation card, you must purchase a new one for the price of 150 Euro.

When all the commitments are fulfilled, all delegation members will receive their accreditations. All participants and officials are required to wear the accreditations at the all times.

Federations will receive accreditation based on nominative entry upon arrival at the Competition Venue.

In order to accelerate the accreditation procedure, please send by email – lourencofranca@sapo.pt - to the Organizing Committee a photo of each delegation member – **NO LATER THAN FEBRUARY 20th**
In alternative it was created a Dropbox folder to each delegation where one can “drop” all the photos.

The specification of the photo should be as follows:

File format; JPG, JPEG, PNG, TIFF

Dimensions: 190 pixels wide x 250 pixels high

File name: NF_Surname_Firstname (example POR_Silva_Antonio.jpg)

If no photo is sent before the accreditation, the price for taking the photo is 5 EUR / photo at accreditation.

8. TARIFF SHEETS

Tariff Sheets must be sent by email to lourencofranca@sapo.pt until February 27th or by hand on the Competition Office, during the Accreditation no later than **March 1st** at **10:00**.

9. INSURANCE

The host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness or repatriation.

The FIG Technical Regulations (Section 1, Article 12.10) foresees that all participating Federations are obliged to cover the expenses for all members of their Delegation for the necessary insurance coverage against accidents and illness.

The Organizing Committee will verify the insurance of all federations at accreditation. Federations who cannot provide proof will have to purchase the insurance offered by the OC at their own cost. The Organizing Committee will subsequently offer insurance at the Federations own charge as follows: 50 Euro per person/day (except judges and gymnasts).

10. OFFICIAL LANGUAGE

The official language is English. Interpretations from and into other language must be organized by the delegations. Announcements will be made in English. The Work Plan and all other documents are available in English only.

11. VISAS

Please check immediately with your travel agent or the Portugal Embassy or Consulate in your country, if a visa is required for your travel to Portugal.

12. HOTELS

Porto Axis SPA ****	Hotel Beta ****	Star Inn Hotel***	Res. D. Teresa ***
Rua Maria Feliciana nº 100 4465-283 São Mamede www.axishoteis.com	Rua do amial, 601-607 4200-062 PORTO www.hotelbetaporto.beverhotels.net	Rua Senhora do Porto, 930 4250-453 PORTO http://www.hotelstarinn.com/	Estrada Nacional 107, 745 4425-138 - Maia www.donateresa.com/index.html

13. MEALS

Full board is included in the accommodation packages booked through the OC. Breakfast will be served at the hotel. Lunch and dinner will be served close to the Competition Venue, inside the Sports Complex.

The Head of Delegation will receive meal tickets upon arrival at accreditation.

NO TICKET—NO MEALS!!! - NO ACCREDITATION—NO MEALS!!!

DAY	LUNCH	DINNER
Wednesday, 28 February	11:00 – 15:00	18:00 – 21:00
Thursday, 1 March	11:00 – 15:00	18:00 – 21:00
Friday, 2 March	11:00 – 15:00	18:00 – 21:00
Saturday, 3 March	11:00 – 15:00	18:00 – 21:00
Sunday, 4 March	11:00 – 15:00	Banquet 21:00

14. ORIENTATION MEETING

The orientation meeting will take place on Thursday, March 1st beginning **at 11:30 in the City Hall**. The meeting can be attended by Head of Delegations, Team Managers, and Coaches.

Daily information and results will be delivered in the Delegation's mailboxes. Only the Head of Delegation will be entitled to retrieve mail from the box.

15. TRAINING BY SCHEDULE AND MEASUREMENTS – (March 1st)

Gr. / NF			General Warm Up (30 min.)		Floor A (7,5 min. / PG)		Floor B-FOP (7,5 min. / PG)	
Group	NF	Nº	in	out	In	out	in	out
Group 1	RUS	8	14:00	14:30	14:30	15:30	15:30	16:30
Group 2	AZE / BEL	7	15:07:30	15:37:30	15:37:30	16:30	16:30	17:22:30
Group 3	FRA / GBR / GER	7	16:00	16:30	16:30	17:22:30	17:22:30	18:15
Group 4	AUT / ISR / POR	6	17:00	17:30	17:30	18:15	18:15	19:00
Group 5	BLR / ESP	6	17:45	18:15	18:15	19:00	19:00	19:45

Gymnast measurement will be made immediately after the podium training on March 1st.

16. EQUIPEMENT

Competition Floor: Spieth (blue spring floor)

Training Floor: Spieth (blue spring floor)

17. GYMNASTS PATH (on Competition days)



18. JUDGES MEETING

The Judges Meeting will take place on Thursday, March 1st at 16:00 in the Sports Hall (Judges room – Competition Venue).

All participating federations must provide at least one judge with a valid FIG Brevet. Failure to do so will result in a fine of Swiss Francs 2 000,00.

19. THE DRAW FOR JUDGES

The draw for judges will be on Thursday, March 1st.

20. NO SMOKING POLICY

Please note that it is strictly forbidden to smoke in the venue complex.

21. MEDICAL SERVICES & ROOM

The Organizing Committee will provide medical and physiotherapist services. A special room is marked with “Medical Room”. Red Cross and Physiotherapist will be present on the Competition Area.

Doping controls will be made according FIG Anti-Doping Rules.

22. MARCH IN

On the beginning of each Competition, JUDGES are asked to be ready to march in on to their panel places so they can be called by the official speaker.

23. VIDEO RECORDING

All routines and passes will be recorded.

24. AWARD CEREMONIES

The award ceremony will take place on Sunday, 4th March. Competitors must appear in their competition attire.

25. FINAL BANQUET

The banquet will take place on Sunday, 4th March at 21:00.

Quinta do Geraldino

Rua de Sá nº 578

4475-161 Gemunde – Maia

26. DELEGATIONS SEATS

A special area will be reserved for delegations in the competition area. Please note that all delegations members must sit in this designated area.

27. MUSIC

COMPULSORY: The music CD's must be given to the OC upon arrival at accreditation: 1 copy for each routine for every Pair / Group (Spare CD).

All the Musics must be sent by email in MP3 format (with very good quality) until February 27th. The OC kindly asks you to send these files to the email: lourencofranca@sapo.pt

ALTERNATIVE: Every delegation has a Dropbox folder already created. There you can “drop” all the music and individual photos.

Identify the MUSIC TRACKS as follows:

TOP NAME_SPECIALITY_EXERCISE_COUNTRY

Example: CAMOES_M4_BAL_POR.mp3

28. NATIONAL FLAG AND ANTHEM

Please bring a National Flag and the National Anthem to deliver upon arrival on Accreditation.

29. SOCIAL ACTIVITIES

On Thursday, March 1st (morning) there will be the possibility to participate in some Social Activities:

Port Wine Cellars + Douro River Cruise + Panoramic Circuit	35 €
Douro River Cruise of the Six Bridges on the Douro River	25 €
Panoramic Bus Circuit	25 €
Maia Zoo	8€
Tourist Train Circuit	Free
Urban City Trail	Free
Maia City Hall Tower 360°	Free

You are kindly requested to inform the Local OC until February 28th to the email: lourencofranca@sapo.pt of what tours / circuits you wish to participate and with how many people.

30. MAIA INTERNATIONAL ACRO CUP 2018 CONNECTION

The Maia FIG Acro World Cup 2018 is held in close connection with the Maia International Acro Cup 2018. All the facilities, transportations and services provided to the MIAC'18 Delegations can be fully used by the World Cup Delegations that booked their accommodation through the OC.

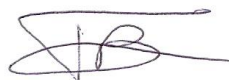
Maia.12.Fevereiro.2018

Maia WCup'18 OC President



Mr. João Paulo Rocha

Maia WCup'18 OC Vice-President



Mr. Manuel Barros